

COMITÉ DE COORDINATION

*Conférence Nationale
pour
La Paix et la Réconciliation
en ETHIOPIE*

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COORDINATING COMMITTEE

*National Conference
for
Peace and Reconciliation
in ETHIOPIA*

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PROVISIONAL RULES OF PROCEDURE OF THE CO-ORDINATING COMMITTEE OF NATIONAL
CONFERENCE FOR PEACE AND RECONCILIATION IN ETHIOPIA (CCNCPRE).

Whereas the Paris Peace in Ethiopia Conference of 11-13 March 1993 has called for the convening of National Conference for Peace and Reconciliation in Ethiopia at the earliest possible opportunity; and

Whereas the Paris Peace in Ethiopia Conference of 11-13 March 1993 formed a Co-ordinating Committee with the objective to disseminate its messages and organize the said Conference;

Now, therefore, in accordance with the final resolution of the Paris Peace in Ethiopia Conference of 11-13 March 1993, the CCNCPRE has adopted this Provisional Rules of Procedure to effectively discharge the duties and responsibilities entrusted to it.

I. COMPOSITION

1. The Coordinating Committee of National Conference for Peace and Reconciliation in Ethiopia, henceforth referred to as the CCNCPRE or just as the Committee, is constituted from one representative each from participating organizations in the 11-13 Paris Peace in Ethiopia Conference. These are the Afar Revolutionary Democratic Union (ARDU), the Coalition of Ethiopian Democratic Forces (COEDF), the Ethiopian Medhin Democratic Party (MEDHIN), the Multinational Congress Party of Ethiopia (MNCPE), the Southern Ethiopian Peoples' Democratic Coalition (SEPDC), the Oromo Liberation Front (OLF), and the Tigray-Tignigni Ethiopia (TTE).

The All Amhara People's Organization (AAPO) who could not attend due to reasons beyond their control will similarly be represented in the CCNCPRE upon their confirmation of their acceptance of the final resolution of the 11-13 March Paris Peace in Ethiopia Conference.

2. All member organizations may freely pursue bilateral relations with other members of the Committee or with non-members.

3. Member organizations have the right to nominate or recall their representative to the Committee. To ensure continuity of the work of the Committee each member organization may designate a delegate to the Committee who may be replaced by giving a prior notice to the Committee of at least one month. This does not prevent temporary representation of member organizations by a person other than the designated representative.

II TASKS AND RESPONSIBILITIES

1. Within the letter and spirit of the Paris Declaration on peace in Ethiopia, adopt measures and undertake actions necessary to facilitate,

hasten and successfully convene the proposed National Conference for Peace and Reconciliation in Ethiopia (NCPRE) at the earliest possible opportunity.

2. Disseminate or create mechanism for dissemination of the letter and spirit of the Paris Declaration both within the country and outside, internally and externally and thereby rally maximum support for the NCPRE.

3. Solicit, raise and ensure effective management and use of funds obtained from members and others who support the objectives of the Paris Declaration and holding of NCPRE.

4. Where in any one country or region more than one member organizations have representation, encourage working together to promote the objectives of the Paris Declaration, to raise funds for the CCNCPRE, and to gain support for the NCPRE.

5. Develop through thorough consultation within the Committee and among member organizations:

- (1) the agenda,
- (2) criteria for participation in the NCPRE, and
- (3) suggest convenient venue and time of the NCPRE.

6. Devise ways and means to forge alliance between participants before, in the run-up to and during the NCPRE, and beyond.

III. MEETINGS, QUORUM, VENUE, AND VOTING.

1. Meetings of the Committee will be held every six weeks. They may also be convened at the request of the majority of members.

2. Quorum shall be formed by all members attending either directly or through a proxy.

3. Unless otherwise agreed among members meetings are to be held in the agreed venue for headquarters, Paris.

4. Members have equal representation in the Committee. Decisions are to be made only in sessions and by consensus.

5. Voting may be done through a proxy. Only a member organization represented in the Committee may act as a proxy for another.

6. Where an organization fails to participate directly or through a proxy in three consecutive sessions of the Committee meetings, it shall be considered to have voluntarily withdrawn from participation.

IV. SOURCES OF FINANCE

1. Contribution by member organizations.

2. Money raised through the Committee's efforts by direct appeal or by organizing rallies and meetings.

3. Donations from individuals, groups or organizations may be accepted with the prior approval of the Committee.

4. No member organization or person representing member organization in the Committee may solicit fund on behalf of the Committee without written approval of the Committee.

V. OFFICIALS OF THE COMMITTEE

The Committee shall, from among its members, assign the following officers.

1. Co-ordinator
2. Assistance Co-ordinator for Administration.
3. Assistance Co-ordinator for Finance.
4. Spokesperson
5. Auditor.

VI DUTIES OF OFFICERS

1. CO-ORDINATOR

- a. Distribute to member organizations copies of minutes, statements and other relevant documents including tapes of the Paris Peace in Ethiopia Conference.
- b. Implement and execute directives of the Committee and follow up day to day work of the Committee.
- c. Convene and chair meetings of the Committee.
- d. Prepare in cooperation with the assistant co-ordinator for finance the budget and when approved implement the same.
- e. Conduct the correspondence of the Committee and sign letters on its behalf.
- f. Facilitate free flow of information among members and between the Committee and supporters of its objectives.
- g. Ensure effective execution of the Committee's task by exercising due diligence to realize or attain maximum cohesion and group spirit among Committee members.
- h. Supervise secretarial function of the Committee and such other functions as are not assigned to other officers of the committee.

2. ASSISTANT CO-ORDINATOR FOR ADMINISTRATION.

- a. Keep records of the Committee
- b. Maintain minutes of the Committee
- c. Assume the duties of the Co-ordinator in the absence of the Co-ordinator.

3. ASSISTANT CO-ORDINATOR FOR FINANCE.

- a. Initiate ways and means of raising fund and implement the same.
- b. Keeps accounts and books of the Committee.
- c. Deposit money in the bank and co-sign with the Co-ordinator for withdrawal of money.

d. Co-authorize with the Co-ordinator expenditure of more than one thousand US dollars (US\$1000.00).

e. Assume duties of Co-ordinator when the Co-ordinator and Assistant Co-ordinator for Administration are not present.

4. SPOKESPERSON.

In close consultation with the Co-ordinator and Assistant Co-ordinators:

a. Makes public pronouncements on behalf of the Committee.

b. Arranges for press releases and handle general information and statements on behalf of the Committee.

5. AUDITOR.

Carry out audit of the financial operations of the Committee and submit report at half term and at the end of the work of the Committee.

VII. MISCELLANEOUS.

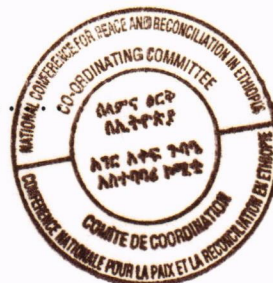
1. For ease of its operations within legal framework obtaining legal personality for the Committee may be necessary but unattainable. In the alternative, an association approved by the Committee in which members serve will be registered and incorporated. Its purpose, functions, duration and operations shall be determined by the Committee pursuant to law of the country in which it is incorporated.

3. The duration of the Committee shall be up to the convening of the NCPRE. The funds of the Committee upon completion of its mission, if any, shall be used for humanitarian purpose to be determined by the Committee.

Done in London on this day of 18th April 1993

Representatives of Member Organizations of the Coordinating Committee of National Conference for Peace and Reconciliation in Ethiopia:

- 1) Mohamoda Gaas
- 2) Negede Gobezie
- 3) Fissehatsion Menghistu
- 4) Taha Abdi
- 5) Agerawi Berhe
- 6) Iyasu Wolde-Tsadik
- 7) Asefa Habtu



NO.	T A S K	RESPONSIBILITY	T I M E
	WORKING CONDITIONS		
1.1	Renting the Office	Secretariat	June 21
1.2	Purchase of Fax & Typewriter	"	" "
1.3	Installing of Fax & Telephone	"	" 30
1.4	Opening POB	"	" "
1.5	Dispatching the address of the Secr.	"	" "
1.6	Subscription for SWB		
	Establishment of inland Contact	"	" 21
2.1	Draft of Directives	"	" 30
2.2	Dispatch of the Directives		
	PROPAGANDA OFFENSIVE		
3.1	Interview with Mass-media	All Comm. Members	At Interval
3.2	Demonstrations, Protests & Appeals	Steering Committees	"
3.3	Bulletin-- VOICE of PEACE	Editorial Board	July 15
	-publication	"	" "
	-in put accumulation	Secre. & Steer. C.	" 10
3.4	Diplomatic Offensive		
	- Memorandum & Standard Lett. Draft	Dr. Fsehatsion	June 25
	- Diplomatic Contact	Comm. Members	July 7
	- Mailing List Identification	Comm. Mems. & St. C. up to	" 30
	. Relevant NGO		
	. J.I.O.G.		
	. Personalities		
	. States (Embassies)		
	. Political Parties		
	FUND RAISING		
4.1	Opening of Bank Account	Dr. Negede & Taha	June 30
4.2	Conference Budget Estimation	Taha	July 30
4.3	Donner Identification	Comm. Mems. & St. C.	- July 15
4.4	Preparation For:-		
	- Fund Raising Cards	Taha	June 30
	- " " Advertisement	"	" "
	- " " Request Lett.	"	" "
4.4	Fund Raising Activity	Steering Committees	1st. round in July
	ORGANISING THE STEERING COMMITTEE		
5.1	Notification of Contact Persons	Member Organisat.	June 21
5.2	Organising Activity	According to assign=ment	June 30
	Conference Participation Criterion		
6.1	Working out the criteria of Participation	Taha	July 15
7.	Finalising the Amendments made on the tasks of the Ass. Coordinator & the Secretariat	Secretariat & Taha	June 21